



TYLER KEMPLAGE

OFFICE MANAGER

PROFESSIONAL BIO

Tyler Kemplage joined Intelica CRETM in the winter of 2020 as an Office Manager. At Intelica, she is responsible for creating a friendly and efficient work environment, keeping the office stocked, clean and organized, answering the phones and attending to the client's and tenant's needs. She also assists the Brokerage and Property Management departments with their various needs. Tyler works with our Human Resources department and helps with employee onboarding as well.

Before joining Intelica, Tyler worked for Tai-Chi Consulting, where she was responsible for Human Resources tasks. Some of these tasks include edited employee handbooks, formulated job descriptions for new positions, and created flyers to display HR rules and regulations inside our client's office. She also ensured clients' employees filled out onboarding and benefits documents completely and accurately and researched different employee training opportunities.

Tyler lives in St. Charles County with her fiance, Tom. Tyler loves all animals and when she is not at home with her family you can find her at the closest coffee shop.

PROFESSIONAL ACTIVITIES

Missouri Licensed Realtor

EDUCATION

Lindenwood University - B.S., Business Administration - *cum laude*

COMMUNITY INVOLVEMENT

St. Charles Pet Adoption Center
Volunteer barista during services and events at her church

CONTACT

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