



# KATY RETZLAFF

RECEPTIONIST

## PROFESSIONAL BIO

Katy Retzlaff joined Intelica CRE™ in August 2019 as Receptionist. In this position, Katy is responsible for managing our phone system, greeting guests, supply ordering, mail and general office management. In addition, Katy assists Intelica and the brokerage department with administrative needs including maintaining the CRM, new listing and client contacts. She aids the property management team with utility account support, invoice coding and new building setup.

In addition to Intelica, Katy also bartends for a local South County restaurant and bar where she's worked the last 4 years. She lives in Melville with her fiancé, Perry, and his two children.

## EDUCATION

St. Louis Community College  
Melville High School

## COMMUNITY INVOLVEMENT

St. Louis Area Foodbank

## CONTACT

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