

KEYA HOBSON Property Manager

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PROFESSIONAL CAREER

Keya Hobson is a Property Manager at Intelica CRE™. Keya is responsible for managing a portfolio of industrial, retail properties. Her duties include preparing monthly financial/management reporting, budget preparations, lease abstracts, rent rolls and tenant delinquencies. Keya oversees all day-to-day activities involving her portfolio such as site inspections, tenant visits, contract management, preventative maintenance, tenant move-ins and construction projects. She is also responsible for performing all year-end operating expense recoveries for her portfolio.

Keya joined the Intelica team in 2013 as an Executive Coordinator. In her time at Intelica she has received multiple promotions to Assistant Property Manager and most recently, Property Manager. Prior to Intelica, Keya worked with AT&T for 8 years where she managed a team of service reps to take calls for AT&T's new services and products.

EDUCATION

Southeast Missouri State University
Associates Degree - Elementary
Education

PROFESSIONAL ACTIVITIES

Notary of Public

COMMUNITY INVOLVEMENT

POW - Professional Organization of
Women
Sister to Sister - big sister mentoring
program